

Highcliffe Sailing Club

Sea Vixen, Mudeford Quay, Christchurch, Dorset. BH23 4AB

Each member is required to undertake a number of duties annually.

This will normally be a maximum of 4 race duties. A race duty is approximately 3 –5 hours duration.

You will be advised in writing of your duty dates.

If you are unavailable for the duty allocated to you it is YOUR responsibility to organise a suitable replacement. You may only swap your duty with somebody who has the same experience as yourself.

RACE Committee and support boat (R.I.B) DUTIES

ALL MEMBERS are required to undertake race duties unless specifically agreed in writing by the Club officers for the current membership year . exemption will only be granted where due to age or health the member is not capable of these duties

Members undertaking these duties MUST arrive at least 90 minutes before the published starting time of the race to ensure that it starts on time. The boats need preparing and buoys may have to be laid or moved.

Duty finishes when the race has been completed by ALL boats taking part and all equipment and boats have been packed away.

Safety boats will always be operated with helm and crew, there may be one junior under 16 on a boat in addition Safety boats helms must be at least 17 years, and be verified as competent, such as RYA Power boat level 2 certificate.

DEFAULT / LATENESS

Members must enter their name at the bottom of the race signing on sheet, to show that they have undertaken their duty.

Failure to undertake your duty or to sign the sheet will result in you being recorded as not having attended.

Any person who does not complete their duty and has not arranged for a replacement will be required to provide a written explanation to the club committee and may be required to complete an additional duty as well as making up for the missed duty.

Failure to complete duties could result in your membership being suspended, in accordance with the Club's rules.

The committee wishes to be fair to all members, so if you have difficulties please contact a flag officer.

JUNIOR MEMBERS

Active racing Juniors will normally be allocated race duties to assist an adult member on a boat. Juniors under 14 years will not be included in the rotas but they are welcome to volunteer when conditions are appropriate.

FAMILY MEMBERS

Voluntary contribution by non sailing spouses will be very welcome but is not a requirement of family membership .

The following duties also need to be undertaken, usually in addition to race duties. However, where members are undertaking the duties below the number of race duties will be reduced wherever possible.

SECURITY

These duties can only be undertaken by local members.

Morning Warden involves attending the Club to unlock changing rooms at or before 9.00am

Evening lock up involves attending the Club to check that the premises and outbuildings are secure, lights are out, windows and doors are closed and the alarm is set at Dusk or 9.00pm, whichever is earlier.

BAR DUTIES

These duties can only be undertaken by ADULT members and involves serving at the bar on Sunday lunchtimes, midweek evenings and social and Open meeting functions. Duty finishes when the clearing up after closing is complete.

CLUB HOUSE and BOAT MAINTENANCE

These duties are usually undertaken during the winter months. Please list any special skills or facilities that you can offer. (E.g.:- Builder, Plumber, Electrician, Gas Engineer, Carpenter, Decorator, Etc.)